



IHACPA

Application form for inclusion of new services on the general list

Prior to completing this application form, please ensure you have reviewed the General List of In-Scope Public Hospital Services Eligibility Policy, available at www.ihacpa.gov.au. This application form is intended as a guide only.

The general list is published in March every year as part of the national efficient price (NEP) determination. For health services or innovative models of care and services to be considered for inclusion on, or exclusion from, the general list, the request for assessment must be received by IHACPA by no later than 31 May each year. For example, applications received in May 2024 will be considered in the development of the NEP determination 2025–26.

Requests sent after that date will be considered for the following NEP determination.

Contact Details	
Name	
Position	
Organisation	
Email address	
Phone number	
Contact person for further information	
Application Details	
<p>Assessment against the general list eligibility criteria and interpretive guidelines:</p> <p>This application form has been developed to assist state and territory governments in providing information that clearly demonstrates how the service or program meets one or more of the eligibility criteria outlined below:</p> <ul style="list-style-type: none">- closely related to an inpatient admission or an emergency department service attendance provided by a recognised emergency department service- intended to substitute for an inpatient admission or emergency department attendance provided by a recognised emergency department service- expected to improve the health or better manage the symptoms of persons with physical or mental health conditions who have a history of frequent hospital attendance or admission. <p>Documentation and evidence in the application should also support the service or program's assessment against the interpretive guidelines outlined in chapter 3. The interpretive guidelines provide detail about the key attributes of health services or innovative models of care and services that are considered to meet the eligibility criteria.</p>	

1. Service description, including (but not limited to):

- Name of service
- Local hospital network where the service is provided
- Geographic location (for example, is it based on hospital grounds or elsewhere)
- Composition of staff by profession (for example, the number of nurses, doctors or allied health staff)
- Objective of care
- Commencement date of program or service
- Evidence of innovations in clinical pathways
- After hours services
- Evidence that the service is closely linked to a clinical service or governance structure
- Similarity to existing in-scope public hospital programs or services (for example, Tier 2 series)

2. Patient profile, including (but not limited to):

- Diagnosis or presenting problems
- Age group, sex and other relevant patient characteristics
- Proportion of patients who were referred following an admission, readmission or ED presentation
- Median and average time per patient between hospital stay
- Information on the length of time patients are enrolled
- Average number of service events per enrolled patient and total number of service events
- Evidence of formal discharge protocols

3. Current program expenditure, including (but not limited to):

- The cost of delivering the program across the state or territory (for example, annual expenditure, expenditure per patient)
- Proportion of expenditure which is potentially in-scope (for example, the treatment of patients for primary care in the program or by the service would be excluded as well as treatment of private patients)
- How the state or territory government proposes to report the program or service (for example, block funded through the national efficient cost determination or through a Tier 2 class)

4. Documentation and evidence to support the assessment against the general list eligibility criteria and interpretive guidelines including (but not limited to):

- Any evaluation demonstrating the program or similar programs has an impact on emergency department presentations or hospital admission rates (for example, the number of prevented emergency department presentations or hospital admissions, the type of patients in the target group, the number of patients in the target group seen in the community and their admission rates per year)
- Quantitative evaluations of the program or similar programs which demonstrate that it has an impact on admission rates (for example, number of prevented emergency department presentations or admissions)
- Qualitative studies around clinical governance (for example, relationship between non-government organisations and hospitals)
- Surveys demonstrating that the service supports hospital avoidance
- Longitudinal or linked data analyses of participating patients
- Additional statistical information

Please attach as Word, PDF or Excel

Declaration by applicant

I make this application on the basis that the details in this form are true and accurate.

Applicant name, position and signature	Date
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